



# APPLICATION FORM FOR ADMISSION

(Please write in BLOCK LETTERS)

**Remember to enclose:**

- A. Copies of relevant academic mark sheets and certificates.
- B. Two passport size photographs.

Affix a recent self attested passport size photograph

Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Registration No .....

Admission Session: \_\_\_\_\_

1. Course Applied For \_\_\_\_\_

2. Full Name Of Student

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

3. Father's Name

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

4. Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_ Sex Male  Female  Marital Status \_\_\_\_\_

5. Address \_\_\_\_\_

Pin \_\_\_\_\_ Phone/Mobile 

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

6. E-mail ID 

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

7. Educational Qualification:

S.NO	Name of Exam	Board/University	%Marks

8. Present Occupation Student  Working

## A. Instructions

- ✓ The fee once deposited towards a particular course is non – refundable & non transferable to whatsoever reason it may be.
- ✓ Any change in address and contact No. must be intimated in advance.
- ✓ A student will be bound by the rules & regulations of the centre he/she got admitted at. In no way he/she would be concerned with other centres of the institute.
- ✓ The institute reserves the right to publish the photograph of toppers / rankers / successful students. The institute will not be liable to any legal proceedings against an act.
- ✓ If candidate is unable to pay their installment on time, then candidate will liable for late fee.
- ✓ Attached all required supporting documents
- ✓ This form is an integral part of the admission process. Please provide correct information.
- ✓ The institute holds the right to expel a student, if he/she is found creating indiscipline / disturbing the proceedings of the institute. In such a case, he/she will not be able to get any amount of fee money back, deposited by him towards a specific course.
- ✓ If a student is absent without prior information for more than 4 days, he/she may be deemed to be expelled. The decisions of the Centre Head will be final in this regard.
- ✓ Every dispute falls under the jurisdiction of New Delhi only.

## B. Declaration:

I ..... S/O or D/O or W/O .....  
 .....Here by declare that all statements made in  
 this admission form are true to my best knowledge and belief. I also undertake to follow all rules  
 regulation of Centre, if I will make any unfair means in that condition Centre is totally free to take any  
 action against me.

.....  
**Date**

.....  
**Signature of Student**

### FOR OFFICE USE ONLY

#### Classes Option:

1. Regular Batches       2. Weekend Batches       3. Evening Batches

Batch Timing: \_\_\_\_\_ **Enroll No.** \_\_\_\_\_

Faculty \_\_\_\_\_

#### Total Fee \_\_\_\_\_

(I) One Time       (II) 2nd Installment       (III) 3rd Installment

Fee Deposited \_\_\_\_\_ Date \_\_\_\_\_ Balance \_\_\_\_\_ Due Date \_\_\_\_\_ Receipt No \_\_\_\_\_

Fee Deposited \_\_\_\_\_ Date \_\_\_\_\_ Balance \_\_\_\_\_ Due Date \_\_\_\_\_ Receipt No \_\_\_\_\_

Fee Deposited \_\_\_\_\_ Date \_\_\_\_\_ Balance \_\_\_\_\_ Due Date \_\_\_\_\_ Receipt No \_\_\_\_\_

**Fees Status** \_\_\_\_\_

**Authorized Signature**

**Checked by Manager:** .....